First name / Surname\* ..........................................................................

Address\* ..........................................................................

Postcode / City\* ..........................................................................

Telephone ..........................................................................

Email address ..........................................................................

Federal Data Protection and

Information Commissioner

 Feldeggweg 1

 CH - 3003 Bern

Place and date\*

## Request for mediation / deadline not met

Dear Sir or Madam

I applied for access to official documents to……………………… *(authority)*\* on Click or start typing to enter a date ……………………….

The authority did not decide on my application within the legal deadline.

I hereby file a request for mediation under Article 13 paragraph 1 letter b of the Federal Act on Freedom of Information in the Administration (FoIA, SR 152.3) and send you a copy of my initial request.

Yours sincerely

 Signature .........................................................................

Enclosure

Copy of my request dated Click or start typing to enter a date